



*The Niagara Catholic District School Board through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.*

## AGENDA

### St. John Bosco Catholic School STAFF MEETING

**DATE Monday September 12, 2022**

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#### **A. ROUTINE MATTERS**

1. Opening Prayer – Michelle
2. Roll Call
3. Approval of the Agenda
4. Minutes of the (date of last meeting).

#### **B. FAITH FORMATION – Michelle**

#### **C. PRESENTATIONS/GOOD NEWS -**

#### **C. HEALTH AND SAFETY – Donny (Foot wear procedure)**

- a. Health and Safety Mandatory Monthly Talk – Asbestos (please sign the binder)
- b. Footwear Notification – please sign the protocol
- c. JHSC members –? (Renne and Rosanne)

#### **D. REPORTS FROM THE DIRECTOR'S MEETING**

1. Board Policy Approval Updates - [Policy Updates and Vetting Link](#)
2. System Portfolio Information
  - a. Right to Read- Human Rights Commission – Equity and Human Rights Report
  - b. School Mental Health Ontario Website
  - c. Sound/letter relationship more important than reading fluency (PM scores do not indicate or tell where a child can be struggling in reading) Heggerty has assessment templates for all primary grades as a possible benchmark. DRA/OCA can be used unless student is reading at primary level then Heggerty screeners can be used.
  - d. Journey Retreat- September 29th, 2022- Nat is attending.
  - e. Improvement Plan – Listening, Learning, Leading is the new theme
  - f. LOA are now through School Connects unless 30 days or longer – staff will need to then apply through HR contact. OECTA – percentage rule for LOA that borders a holiday.
  - g. Learning Centre Excellence – Grade 5-7 Struggling Readers applications open – SNF is now SSF (Student Support Facilitator)
  - h. Math – Math Up, Knowledge hook are the resources to be used – teacher created materials websites are not recommended and the use of Pearson/Nelson old textbooks are not supported. Laura Cronshaw coming Oct. 5th

#### **E. FAITH INFORMATION**

- a. School Mass Schedule/Dates: I need to connect with the church/priest
- b. Sacraments Schedule-TBD

**F. STUDENT SERVICES INFORMATION**

- a. FACS protocol and procedures
- b. IEP completion due on October 12 and parent consultation is required. IEP's have been transferred to everyone
- c. SBT members and meetings-Term 1- Please sign up Responsibility List to assist with SBT's. Please let Donny know if you would like to SBT a student and he will send you the form you must complete.
- d. New student starting today for 1 hour a.m. Schedule of future dates/times will be created.

**G. CURRICULUM/PROGRAM/DIGITAL INFORMATION**

- a. Use the math scope and sequence provided by the Ministry of Education and Niagara Catholic's subject guide for order of subjects taught (on NCVLE)

**H. SPORTS/EVENTS**

- a. Student Council/Senate – Nat, Claudio,Rosanne
- b. Terry Fox Walk-Mark
- c. Sports Rep – Nat
- d. Cross Country – Vicky and Shannon

**I. PRINCIPAL'S ITEMS**

- a. Emergency Drills – Fire/Lockdown/Hold Secure/Shelter in Place (As soon as kits are done, we will do)
- b. Keys-Everyone should have a key by now. Reminder classroom doors, staff room etc all locked and you need to keep your keys on you at all times.
- c. Co-Curriculum sign up needs to be completed
- d. Office referral procedures – call the main office before sending any student to the office
- e. Long Range Plans – Due October 6, 2022.
- f. Annual Learning Plans via the Employee Portal (My Niagara Catholic) are due by September 30th
- g. Meet and Greet –
- h. September 30<sup>th</sup> – Orange shirt day – “Every Child Matters”
- i. Supervision Expectations
- j. Lesson Plans
- k. Supply plans (Please update and put behind counter in the office)
- l. Twitter ????
- m. Thanksgiving ????
- n. Halloween ????
- o. Duty Schedule
- p. CSC Oct. 3<sup>rd</sup> (5pm to 6pm)
- q. Trips (Safety Village; Joseph and the Amazing Technic Color Dream Coat)

**J. NEXT MEETING- October 3, 2022 3:15 pm.****K. CLOSING PRAYER****L. ADJOURNMENT**